





## ANNUAL REPORTS 2021-2022

Dr. Joan Róg, ILSO President



## Annual Reports of ILSO 2021-2022

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## # 1 Annual Report of the Illinois State Organization President

2021-2022

### I. Goals Established

- A. Perform the responsibilities of the office, the DKG Illinois State Organization (ILSO) President
- B. Appoint a Chair to each of the Standing Committees; recruit one member from every ILSO Area; delegate an ILSO convention Registrar
- C. Throughout the 2021-2023 biennium strengthen and support the objectives and goals of following committees Communication & Marketing, Educational Excellence, Leadership, Membership and Resource Development, 2021-2022 *DKG Illinois State Organization Strategic Action Plan for Renewal*
- D. Verify with ex officio Executive Board members their intent to retain their positions
- E. Review dates of appointment for members of the Finance committee
- F. Convene a meeting with the outgoing and incoming ILSO Treasurer
- G. Monitor ILSO deposits, expenditures and investments for financial accountability
- H. Revise and bring up to date information on the ILSO website
- I. Promote use of technology as a means to stay connected with ILSO members
- J. Respond to members who have concerns and issues
- K. Electronically communicate monthly with Executive Board members
- L. Support a Training for Chapter Leaders
- M. Acknowledge and support chapters and councils that mentor undergraduate students whose career path is Education and induct Early Career Educators
- N. Endorse and encourage appropriate educational programs that provide Professional Development credits to all members of ILSO
- O. Discuss possible changes to ILSO Standing Rules for each committee
- P. Review possible changes in the ILSO meeting venue to meet the needs of the majority of ILSO members
- Q. Be present and participate at events and functions specified for the office
- R. Support and plan the ILSO State Convention; assist with creating the program
- S. Convene an Executive Committee and/or ad hoc meeting when needed

### II. Implementation of Goals

- A. Became acquainted with the responsibilities of the office.
- B. Appointed Chairs for each of the Standing Committees; each committee has a member from every Area of the DKG Illinois State Organization; procured a Registrar for the ILSO convention
- C. Encouraged committees to collaborate to present workshops to enhance the goals of the *2021-2022 DKG Illinois State Organization Strategic Action Plan for Renewal*
- D. Secured ex officio Executive Board members and renewed positions on the Finance committee
- E. Met with the out-going and in coming ILSO Treasurers'
- F. Continue to monitor ILSO deposits, expenditures and investments for financial accountability
- G. Revised and brought up to date data, forms and reports on the ILSO website
- H. Increased use of technology as a means to stay connected with ILSO members
- I. Maintained communication with ILSO members electronically and via in person meetings
- J. Replied to members who had concerns and questions

- K. Electronically sent to Executive Board members a monthly President to President letter
- L. Promoted a Training for Chapter Leaders
- M. Recognized chapters and councils that support and mentor undergraduate women educators whose career path is Education and who induct Early Career Educators
- N. Approved and supported appropriate programs that provide Professional Development credits for ILSO members
- O. Reviewed and discussed changes to ILSO Standing Rules with ILSO committee's
- P. Discussed the financial impact and social ramifications of changing the manner in which ILSO assembles for State convention, General Business and Executive Board meetings
- Q. Collaborated in planning the ILSO April 2022 Convention; proofed the contents of the program book
- R. Convened an Executive Committee Meeting on July 10, 2021 to confirm the election of ILSO officers for Advia Credit Union
- S. Distributed an Executive Board Survey, July 27, 2021 asking members if they planned to attend the Executive Board Meeting, Bloomington, September 18, 2021
- T. Executive Board Action September 4, 2021 sent an email ballot and paper ballots via USPS requesting the approval to purchase the 2021-2023 biennium pin
- U. Scheduled, listened and chaired the ILSO Executive Board meeting, Bloomington, IL, September 18, 2021
- V. Participated in the Teach to Lead Summit as a member of the ILSO Team, Normal, IL, February 11-12, 2022

### III. Recommendations

- A. Re-examine and renew annually the *DKG Illinois State Organization Strategic Action Plan for Renewal*; use as a tool for struggling chapters
- B. Continue to encourage chapters and councils assisting undergraduate women educators through chapter Grants and Grant in Aid
- C. Promote ILSO Scholarships, Special Study Stipends and the ILSO Iwert Scholarship for all members
- D. Continue to use Zoom meetings as a manner in which to stay in touch with members who use electronic devices; attend in person meetings when possible
- E. Support chapters to develop future leaders
- F. Continue to create and send the monthly President to President letter; send a mid-month memo when necessary
- G. Support an Ad Hoc committee to develop a plan to stabilize and increase membership
- H. Support the sub-committee of the Communication & Marketing committee to improve the ILSO website and assist members with updating their contact information
- I. Communication & Marketing will collaborate with the Membership Committee to expand and strengthen the 'Job Alike' and 'Special Interest Area' groups to unite members across the state
- J. Educational Excellence and the Leadership Development committees will work with officers and state personal to organize the Saturday Zoom sessions for Training for Chapter Leaders

Dr. Joan L. Róg, Beta Alpha, Chicago,  
Delta Kappa Gamma Illinois State Organization President

**# 2 Annual Report Recording Secretary  
2021-2023**

**I. Goals Established**

- A. Perform duties of the ILSO Recording Secretary
- B. Attend functions assigned to this position
- C. Work to improve the efficiency and accuracy of meeting attendance data

**II. Implementation of Goals**

- A. Prepared written minutes for 2021-2022 - State Planning, Rules Committee meetings, and General Business and Executive Committee and Board meetings
- B. Attended Executive Committee, General Business and Executive Board Meetings.
- C. Reviewed Executive Board attendance sheets compiled at meetings to determine a quorum

**III. Recommendations**

- A. Request that members presenting oral reports at ILSO Executive Board and General Business Meetings send the report electronically to the ILSO Recording Secretary
- B. Stress that Executive Board members sign Executive Board attendance sheets for in person meetings or sign in electronically for virtual meetings
- C. Request that the Committee to Review the Minutes of Executive Board and General Business Meetings explain corrections to help with future minutes
- D. Maintain an electronic file of minutes for the state organization archives
- E. Request accurate registration names of Executive Board members and/or official designees in advance of Executive Board and General Business Meetings
- F. Work to organize and accommodate electronic and hybrid meetings

**Janet Kilgus**, Alpha Beta, Fairbury

**#3 Annual Report--DKG Illinois State Treasurer  
2021-2022**

**I. Goals Established**

- a. Perform the duties of Illinois State Organization (ILSO) Treasurer as described in job description with significant attention to detail
- b. Attend functions prescribed for this position via Zoom or in person

**II. Implementation of Goals**

- a. Communicated with chapter treasurers, relaying annual instructions for dues processing using Chapter Connect on International website, directions for filing Form 990-N, and the updated Fee Form; communicated via e-mail and telephone with various treasurers to answer questions and provide/request information; provided forms and instructions on the ILSO website
- b. Analyzed Annual Reports of Chapter Treasurers (Form 15) due July 15 each year and submitted Form 16 to International by Sept. 1
- c. Processed reservation monies collected for Zoom accounts, Teach to Lead Summit, State Convention, the pre-convention tour and Creative Arts Retreat.
- d. Served on the Lambda State Foundation for Educational Studies Board, Leadership Development Committee, State Planning Committee, and Finance Committee; attended meetings via Zoom or in person.
- e. Compiled necrology list from Forms 6 and 18A data and shared data with ILSO editor and Membership Chair
- f. Recorded all transactions in ILSO accounts and Foundation accounts using QuickBooks 2019 software
- g. Monitored all ILSO accounts and funds and invested funds; shared this data monthly with President, Finance Chair, and Foundation Chair
- h. Worked closely with State President, processing all vouchers promptly
- i. Maintained accurate membership records for all chapters; recorded all changes and submitted information to the international office electronically
- j. Filed the Unemployment Tax (Form 941) quarterly; annually filed FUTA (940), W-2, W-3, 1099, 1096, Attorney General's Charitable Supplement (AG990-IL) for ILSO and Lambda State Foundation for Educational Studies, Inc., and Form 990 for both as well
- k. Presented audit to Executive Board as prepared by Hoffman and Tranel for 2020-2021.
- l. Will submit all books and records for 2021-2022 to Hoffman & Tranel, CPAs, in Rock Island for annual audit in late July
- m. Attended Executive Board sessions in September and at the State Convention
- n. Will present a 10-Minute Take Away on Navigating Chapter Treasurer Forms at the State Convention.
- o. Reviewed investment policies for responsible investment of ILSO and Foundation funds.
- p. Continued working relationship with RBC Wealth Management and Ameriprise to remove some of the investment decisions from the job of the state treasurer

**III. Recommendations**

- a. Encourage chapters treasurers to submit paperwork to state treasurer and International immediately following induction in order for new members to be added promptly to international records and mailing lists
- b. Urge ILSO officers and committee chairs to submit all bills and vouchers to state president no later than June 15 in order to close the financial books by June 30
- c. Encourage chapter treasurers to send Form 15, Annual Report of Chapter Treasurer, no later than July 15 to the state treasurer and file Form 990N electronically to IRS between July 1 and November 15 annually

- d. Encourage chapter treasurers to submit dues and fees by Sept. 30 and to submit address and email changes, membership status changes, new members, and deaths to the State Treasurer promptly in order to keep address files up to date and save on returned mail costs
- e. Continue consolidating ILSO banking as much as possible as recommended by the auditor and continue placing investment decisions in the hands of investment consultants as CDs mature
- f. Review all treasurer forms on the state website

**Vicki L. Smith**, Gamma Phi, Princeton, Treasurer



## **#4 Annual Report Executive Assistant 2021-2023**

### **I. Goals Established**

- A. Perform duties of Executive Assistant as prescribed by written contract, Bylaws, Standing Rules, and Personnel Handbook
- B. Respond in a timely manner with all members of the state organization
- C. Attend state committee meetings – Visitation, Event Planning and Management, Finance, Leadership Development, Educational Excellence and State Planning
- D. Reduce monthly mailing costs by using electronic communication
- E. Inform Executive Board of changes in member contact information
- F. Develop and maintain professional and working relationships with the state president, Executive Board, and members of the state organization
- G. Create, order, and distribute printed material for state events
- H. Respond to member emails and/or forward to the appropriate chairs or Executive Board members
- I. Reduce storage of hard copies of DKG items that are already saved digitally or in archives
- J. Increase marketing of DKG ISO through assisting with Zoom sessions and Facebook postings
- K. Increased member technology with the addition of the Volunteers in Technology Assistance (V.I.T.A.) program, which began in 2020 which continues to help members
- L. Keep track of hours worked

### **II. Implementation of Goals**

- A. Printed, collated, packaged, mailed, and emailed materials as needed for: President's monthly mailings, state officer/committee chair mailings, annual reports, DKG ILSO Convention, fall Executive Board (including Ex Bd registration), state directory/calendar, state committees, and transition Meeting
- B. Worked with the State President and others as needed to create and distribute monthly information in the President's mailing and the Chapter Check-Up via email
- C. Attended and assisted at required state committee meetings
- D. Reduced costs for monthly mailings by having items available electronically (except for personal information)
- E. Updated chapter officer/committee chair contact information on email for monthly mailings and additional correspondence
- F. Assisted with mailings, meetings, and scheduling for the 2020 Executive Board, participated in some online activities and Zoom meetings
- G. Created, ordered, and delivered commercially printed materials to chapter presidents, Executive Board members, state committee chairs, and past state presidents
- H. Responded to emails and/or forwarded to the appropriate chairs or Executive Board members
- I. Reduced storage by organizing hard copies of mailings and chapter yearbooks, destroyed those over two years old, and urged members to do the same with chapter directories
- J. Increased marketing through assisting with Zoom sessions and Facebook posts
- K. The V.I.T.A. program has helped members with technology issues they face
- L. Kept track of hours worked

### **III. Recommendations**

- A. Find cost-efficient ways to continually reduce or eliminate hard copies by distributing required materials through the state organization website, personal flash drives/hard drives, and educate members about Google Docs and iMovie to assist in their DKG publications or presentations
- B. Encourage member participation in professional and personal development opportunities offered by DKG and other associations

- C. Encourage the simplification of forms and procedures while reducing the amount of printed material at all levels
- D. Teach members to constantly be aware of phishing, to use one email address consistently, to change their passwords at least once a year, and to notify me, [execassistlambdast@gmail.com](mailto:execassistlambdast@gmail.com) of email or address changes immediately, as well as notifying [dkg.org](http://dkg.org)
- E. Encourage members to seek out/teach technology classes and workshops to assist themselves and others on their digital journey

**Dr. Kammie Richter, Xi, Fithian**

**#5 Annual Report of the Lambda State Parliamentarian  
2021-2022**

**I. Goals Established**

- A. Perform the duties of the Lambda State Parliamentarian
- B. Attend functions prescribed for this position
- C. Update parliamentarian materials
  - Present a workshop on parliamentary procedure at the Lambda State Convention

**II. Implementation**

- A. Assisted state president with parliamentary procedures at Annual Convention Business Meeting and Executive Board meetings
- B. Attended State Planning Committee meeting, in summer, 2021
- C. Attended two (2) Lambda State Rules Committee meetings
- D. Presented two Zoom workshops on Bringing Business to the Floor.
- E. Helped members with individual Parliamentary questions.

**III. Recommendations**

- A. Update the website tips on parliamentary procedure
- B. Encourage members to follow proper parliamentary procedures in their chapter meetings

**Carolyn Godby**, Alpha Lambda, Pekin

**# 6 Annual Report Editor  
2021-2023**

**I. Goals Established**

- A. Edit articles for the *Newscaster* in a timely manner for a total of 4 issues in a 12-month period from July 1 to June 30 to be printed and mailed or electronically sent in September (fall), December (winter), March (spring) and June (summer)
- B. Design and produce the *Newscaster* in a timely manner in cooperation with Faulstich Printing Company, Danville, IL
- C. Participate in activities at the state and international levels with the purpose of highlighting the involvement of state members, projects, and activities in the *Newscaster*
- D. Work alongside the state president to encourage members to be involved in the *Newscaster* by sending news electronically and responding to requests for participation to keep members informed and celebrate member accomplishments
- E. Work with state officers and committee chairs to plan, edit and publish state activities in the *Newscaster*
- F. Finalized the steps, such as Statement of Ownership, needed to publish and electronically send the *Newscaster*
- G. Attend state meetings to encourage and highlight member participation and accomplishments
- H. Increase creative interest to increase membership participation
- I. Increase member photos taken at on site events this year
- J. Keep track of hours worked

**II. Implementation of Goals**

- A. Edited articles and photographed and/or secured pictures and logos for the *Newscaster* and state files for the *Newscaster* for 2021-2022
- B. Designed and produced issues of the *Newscaster* using Adobe InDesign Creative Suite in conjunction with Faulstich Printing Company, Danville, IL
- C. Participated in activities at the chapter, state and international levels to highlight members, projects, and activities in the *Newscaster*
- D. Worked alongside the state president to encourage members to be involved in the *Newscaster* by sending news electronically and responding to requests for participation with the goal of informing members and celebrating member accomplishments, all while staying under budget and publishing on time
- E. Worked with state officers and committee chairs to plan, edit and publish state activities in the *Newscaster*
- F. Finalized the steps, such as Statement of Ownership, needed to publish and electronically send the *Newscaster*
- G. Attended Executive Board in September, as well as Communications and Marketing, State Planning meeting, and attended the DKG International Conference in San Antonio, TX in July
- H. Created a second version of the DKG song, DKG Lyrical Rap: A Legacy of Sisterhood with more participants to share online
- I. Increased labeling of the computer photo files of individuals for future use due to COVID and mask wearing
- J. Kept track of hours worked

**III. Recommendations**

- A. Continue to encourage chapters to send concise chapter news and photos on time for publication, along with an email verifying the chapter has the Permission to Post on file for photo publication in the *Newscaster*, all due by the 15<sup>th</sup> of January, April, July and October
- B. Encourage members to send email and address changes to me as editor at [dkgilso.editor@gmail.com](mailto:dkgilso.editor@gmail.com), the state treasurer, [vlsteach@yahoo.com](mailto:vlsteach@yahoo.com) and to the DKG Society International organization [mem@dkg.org](mailto:mem@dkg.org)  
Encourage members to receive the *Newscaster* online as we have 2,275 members and approximately 2,025 are mailed and 250 emailed.
- C. Continue working with the state organization officers, committee chairs, and Faulstich Printing Company, Danville, IL, to publish a professional and timely *Newscaster* for the Illinois State Organization members
- D. Participate in activities at the state level to encourage and highlight the involvement of state members, projects, and activities in the *Newscaster*
- E. Continue to creatively add energy and fun to our IL activities, so that they are educational and engaging

Dr. Kammie Richter, Xi, Fithian

**# 7 Annual Report Historian  
2021-2023**

I. Goals Established

- A. Work with the Illinois State University Archives staff in the maintenance of the Illinois State Organization Archives
- B. Work with chapters to maintain their histories and submit chapter histories after the completion of the 2020-2022 biennium
- C. Prepare guidelines for chairs to submit committee records to the organization's archives

II. Implementation of Goals

- A. Visited the ISU Archives as needed to update records and add materials from various state organization sources
  - a. B. Accessed archived materials for member questions and mailed copies as needed
  - b. C. Collected chapter biennium histories electronically and delivered printed copies to the Archives
  - c. D. Prepared *Newscaster* article on the archives
  - d. E. Updated the Historian webpage on the DKG ILSO Website
  - e. F. Wrote guidelines to help state committee chairs prepare records for the state organization archives

III. Recommendations

- A. Continue to work with the ISU Archives team in the preservation of the organization's archives
- B. Assist the 2020–2022–chapter presidents in completing and sending biennium histories to be added to the organization's archives
- C. Revise the Historian webpage on the DKG ILSO Website as needed
- D. Continue work with state committees to submit records to the archives

Lou Ann Jacobs, Alpha Beta, Normal

**#8 Annual Report of the Illinois State Organization Webmaster  
2021-2022**

**I. Goals Established**

- A. Update/create pages and forms as state officers/committees designate with approval of Illinois State Organization President
- B. Post all forms in Word and pdf format
- C. Post all forms on appropriate committee page
- D. Earn bi-annual Certified Website logo from DKG International
- E. Collect permission form from any person with information/picture on the website
- F. Continue to make website more user friendly
- G. Encourage use of social media to share the positive work of Illinois State Organization
- H. Continue use of online registration and payments for all events
- I. Enforce use of any copyrighted material requires permission to post from owner
- J. Password-protect specific documents
- K. Serve on the subcommittee for Communications and Marketing to find a new website software to modernize the website platform.

**I. Implementation of Goals**

- A. Posted forms in which are in the format provided on appropriate Committee page
- B. Posted all pages submitted by state officers/committees with prior approval of Illinois State Organization President
- C. Support Illinois State Organization President in use of social media
- D. Collected permission form from persons with information/pictures on website
- E. Asked for use of non-copyright materials or owner permission to post, if copyrighted
- F. Continued use of online registration and payments for 2021 state convention
- G. Required password to view the *Newscaster* from Illinois State Organization Website
- H. Incorporated photographs on the website
- I. Allowing members to find forms specifically under the corresponding committee webpage

**I. Recommendations**

- A. Continue to update the website to include more photos and graphics to make the site more current, inviting, and relevant to members
- B. Continue to work with committee chairs to annually review and update their committee webpage
- C. Consult with Illinois State Organization President for changes to the website
- D. Encourage members who are sending materials to be approved and posted on the DKG-ILSO website to allow two weeks in turnaround time
- E. Update website twice a month around the 15th and 30th of each month
- F. Work with Committee Chairs and organization leaders with the use of Google and the capabilities it has to offer to make sharing of documents easier.

**Rene DeGuzman, #69 Beta Phi, Plainfield**

**#9 Annual report of Chapter Visitation  
2021-2022**

**I. Goals Established**

- A. Instruct the incoming Visitation Chair

**II. Implementation of Goals**

**III. Recommendations**

To be announced



**# 10 Annual Report Communication and Marketing  
2021-2023**

**I. Goals Established**

- A. Encourage chapters to make a difference by listening, learning and ~~ledy~~ members.
- B. Perform the duties required regarding the DKG ILSO Website.
- C. Provide technology seminars of available communication.
- D. Train the new communications and marketing teams at Training for Chapter Leaders in June 2022.
- E. Coordinate and investigate platforms to facilitate technology seminars virtually during the biennium.
- F. Explore and promote multiple social options to meaningfully impact safe and responsible use of communication.
- G. Encourage chapters and members to publish communication in the Newscaster and International Publications.
- H. Market DKG ILSO by inviting non-members to attend our on-site and virtual events.
- I. Provide Zoom meetings organized by committee members.
- J. Establish and update a website so all DKG ILSO members can find dates and links for Zoom meetings.
- K. Create a questionnaire/survey and explore resources that foster communication and marketing throughout chapters.
- L. Update members' emails as currently listed by International.
- M. Create a monthly newsletter for chapter communication and marketing chairs

**II. Implementation of Goals**

- A. Communicated ideas for listening, learning and leading with chapter Communications and Marketing chairs via the DKG ~~ILSO~~ Website and through email.
- B. Maintained the DKG ILSO website, renewed the website certification when required via DKG ILSO webmaster and recommended DKG ILSO webmaster stipend motion at the September Executive Board meeting.
- C. Publicized and provided technology Zoom sessions to provide the following available resources: YouTube, iMovie, Zoom sessions, Facebook communications, Google Meets or other social media platforms and various international resources.
- D. Planned a training session for new communications and marketing teams at Training for Chapter Leaders via Zoom in June 2022.
- E. Investigated and coordinated technology seminars during the biennium via Zoom.
- F. Promoted safe and responsible social communication (phone, text, Facebook, email, Zoom, or other social media platforms) through DKG ILSO website, convention workshops, and Zoom.
- G. Recognized the publishing and communication efforts and achievements of members in the DKG ILSO Convention program.
- H. Marketed DKG ILSO by inviting non-members to attend various Zoom meetings and on-site meetings.
- I. Conducted multiple Zoom meetings organized by committee members i.e., Technology Workshop of October 2021.
- J. Established and updated a webpage - <https://www.dkgzoomillinois.com> listing information for Zoom links/meetings.
- K. Published survey results for possible Zoom meetings and other resources that foster communication and marketing ideas in the *Newscaster* and provided sessions based on survey responses via Zoom and at the 2022 Convention.
- L. Updated/corrected members' emails as currently listed by International.
- M. Published a monthly *Link to Link* newsletter on the DKG ILSO website and monthly mailings.

### III. Recommendations

- A. Support chapter use of technology for communications, publicity and marketing.
- B. Communicate with chapter Communications and Marketing chairs via email and articles.
- C. Propose the stipend for DKG ILSO Webmaster.
- D. Conduct seminars/sessions based on technology and marketing; investigate alternate funding possibilities.
- E. Post *Get Connected* on the website and continue to plan communications and marketing sessions for the convention.
- F. Create a program booklet for chapters' use in planning programs.
- G. Devise a monthly Communications and Marketing Committee newsletter, like *Link to Link*, to be available on the website and in the monthly mailings.
- H. Present a workshop at the annual DLG ILSO convention.
- I. Provide virtual communication and marketing workshops in the areas determined to be most needed according to survey/questionnaire.
- J. Offer communications and marketing assistance to chapters in need of support.

Mary Stayner, Pi, Stockton

### IV. Committee Members:

Asima Rahman, Lambda, Chatham  
Pat DeWitt, Zeta, Rockford  
Cindy Roder, Alpha Delta, Chicago  
Denise Pawelczyk, Gamma Gamma, Elgin  
Lynn Love, Alpha Kappa, Creal Springs  
Nancy Hogan, Upsilon, Kankakee  
Mary Jane Sterling, Nu, Peoria  
Sharon White, Gamma Upsilon, Cisne  
Rene DeGuzman, Beta Phi, Plainfield (Webmaster/ex officio)  
Kammie Richter, Xi, Fithian (Editor/ex officio)  
Dr. Joan Róg, Chicago (President/ex officio)

**#11 Annual Report Event Planning and Management  
2021-2022**

**I. Goals Established**

- A. Update DKG ILSO Calendar periodically
- B. Update committee duties and responsibilities
- C. Record state convention statistics annually
- D. Investigate virtual vs on-site events
- E. Investigate DKG ILSO event sites recommended by members
- F. Negotiate contracts for DKG ILSO events
- G. Publicize the necessity for staying at the convention hotel, registering for three convention meals, and attending the entire convention to comply with the venue room usage fee for on-site convention
- H. Award Chapter “Meet the Minimum” and “Attendance Award” prizes at Awards Breakfast at convention
- I. Provide a hybrid Executive Board Meeting

**II. Implementation of Goals**

- A. Updated DKG ILSO Calendar canceling and rescheduling events due to COVID-19 pandemic and attempting to avoid conflicts with religious holidays
- B. Assigned convention responsibilities to Event Planning and Management Committee members including registrar and coordinators
- C. Recorded state convention statistics
- D. Proposed amendments to Standing Rules SR-1.31.C2 and 3
- E. Investigated sites for DKG ILSO events
- F. Negotiated contract for 2024 CAR
- G. Wrote article for the ***Newscaster*** regarding make the minimum
- H. Awarded Chapter “Meet the Minimum” and “Attendance Awards” at the Awards Breakfast on convention
- I. Provided a hybrid Executive Board Meeting

**III. Recommendations**

- A. Encourage chapters to include in yearbooks a two-year listing of upcoming DKG ILSO dates/events, when possible, to avoid meeting conflicts
- B. Continue to assign convention duties to Event Planning and Management Committee members
- C. Publish in the ***Newscaster*** detailed convention statistics
- D. Award prizes for “Meet the Minimum” and “Attendance Awarded” at on-site Awards Breakfast convention locations
- E. Study event evaluations and make recommendations
- F. Investigate physical sites/virtual opportunities for upcoming DKG ILSO events
- G. Encourage members to attend virtual and on-site DKG ILSO events
- H. Continue to survey members to learn of their needs regarding ILSO events

**Chair: Dr. Debbie LeBlanc, Beta Phi, Baton Rouge, LA**

***Committee Members:***

Arleta Bazile, Beta Beta, Lansing  
Kathy Betke, Alpha Theta, McHenry  
Beatrice Hall, Beta Sigma, Decatur  
Judith Larson, Delta, Fairview Heights  
Martha Vaché, Alpha Phi, Jacksonville

Sylvia Olson, Alpha Nu, Cape Coral, FL  
Mary Ann Pollitt, Alpha Tau, Carlinsville  
Cindy Schwab, Beta Zeta, Metamora  
Dorothy Stanfield, Gamma Theta, Plainfield  
Bev Johns, Alpha Phi, Jacksonville, Immediate Past President, ex officio  
Dr. Kammie Richter, Xi, Fithian, Executive Assistant, ex officio  
Dr. Joan Róg, Beta Alpha, Chicago, President, ex officio

# 12 Annual Report Finance Committee  
2021-2022

**I. Goals Established**

- A. Review current DKG Illinois State Organization Adopted Budget as needed
- B. Prepare/propose one fiscally responsible budget
- C. Review the chapter budget form and those submitted by chapters
- D. Review the *Guidelines for Chapter Budget Preparation*
- E. Review the *Guide for Chapter Review/Audit*
- F. Review chapter voucher form and other forms as needed
- G. Post chapter budget forms guidelines, review/audit guide and funds descriptions on DKG Illinois State Website
- H. Provide information and support to chapter finance chairs
- I. Review the investment policy of DKG ILSO and update policy if warranted
- J. Review *Bylaws* and *Standing Rules* as they pertain to finance
- K. Prepare materials for transition/leadership training of chapter finance chairs

**II. Implementation of Goals**

- A. Prepared fiscally responsible budgets
- B. Reviewed chapter budget form and the submitted chapter budgets
- C. Reviewed the *Guidelines for Chapter Budget Preparation*
- D. Reviewed the *Guide for Chapter Review/Audit*
- E. Prepared materials for chapter finance chairs
- F. Distributed chapter budget forms, guidelines, review/audit guide and funds descriptions to the State President for approval prior to posting on the ILSO website
- G. Communicated with investment advisor regarding investments in order to secure increased returns
- H. Reviewed DKG Illinois State *Bylaws* and *Standing Rules* as they pertain to finance

**III. Recommendations**

- A. Provide the ILSO Chapter Budget form, *Guidelines for Chapter Budget Preparation*, *Guide for Review/Audit*, *Description of ILSO Funds*, and *Description of International Funds* to each chapter finance chair/chapter president; post documents on the ILSO Website
- B. Request that chapter finance committees prepare a detailed budget for the upcoming fiscal year for approval at their last business meeting before June 30, using the state-supplied materials
- C. Request chapter finance chairs send to the DKG ILSO Finance Chair a copy of the chapter's approved budget using an official 2022-2023 State Chapter Budget form by August 1
- D. Encourage the submission of all ILSO bills for the fiscal year by June 15 to the State President to allow payment before the end of the fiscal year (*Standing Rule, General Procedures, 1.14C*)
- E. Work with the DKG Illinois State Treasurer regarding investment decisions and communications with chapter treasurers
- F. Continue investment relationship with RBC Wealth Management, Austin, Texas, with virtual quarterly meetings with the Finance Committee
- G. Recommend the state convention fees for each chapter be \$1.00 per member. Membership is based on the June 30 Annual Report of Chapter Treasurer
- H. Continue the annual Training for Chapter Leaders Workshop/Transition State Leaders fee at \$30.00 for each chapter (*Standing Rule, Dues and Fees, 1.11C.1*)
- I. Recommend the DKG Illinois State Executive Board adopt the *Proposed Illinois State Budget FY 2022-2023*

- J. Review chapter voucher form and other forms as needed
- K. Post by March 2 chapter budget forms, guidelines, review/audit guide and fund descriptions, biennial report forms, etc., on ILSO website
- L. Encourage use and submission of all electronic financial documents
- M. Train state and chapter officers/chairs in the use and submission of electronic documents
- N. Adjust State Budget to reflect changes in Bylaws and Standing Rules
- O. Review *Bylaws* and *Standing Rules* pertaining to the Finance Committee and/or budget

LaVonne Chaney, Beta Pi, Shelbyville (2024)

**Committee Members:**

Dr. Debra Reid, Gamma, Dearborn, MI (2022)

Barbara Blanco, Nu, Peoria (2022)

Dr. Patricia Kubistal, Kappa, Chicago (2023)

Linda Tobin, Mu, Milan (2023)

Frances Pierce, Alpha Kappa, Marion (2024)

Karen Phillips, Gamma Xi, Bartlett (2025)

Lynn Rochkes, Phi, Pana (2025)

Dr. Kammie Richter, Xi, Fithian (Exec. Assistant/ex officio)

Vicki L Smith, Gamma Phi, Princeton (Treasurer/ex officio)

Dr. Joan Róg, Beta Alpha, Chicago (President/ex officio)

#13 Annual Report Leadership Development  
2021-2022

**I. Goals**

- A. Organize a meeting of the Communications & Marketing and Leadership Development Committees to discuss continued collaboration
- B. Communicate via the DKG ILSO Website, *Newscaster*, DKG Facebook and emails
- C. Conduct Zoom meetings for committee business when necessary
- D. Plan and implement Leadership Academy for Chapter Leaders in even numbered years; provide an evaluation form following the event
- E. Provide Leadership opportunities for members and non-members through participation in the Teach to Lead Summit
- F. Sponsor, develop and conduct a self-funded ILSO Leadership and Technology Seminar if there is sufficient interest

**II. IMPLEMENTATION**

- A. Met with Communications & Marketing and Leadership Development Committees to discuss collaboration on ILSO events
- B. Communicated via the DKG ILSO Website, *Newscaster*, DKG Facebook and emails information regarding ILSO upcoming event
- C. Conducted Zoom meetings for committee business
- D. Planned to implement Leadership Academy for Chapter Leaders in June 2022; created an evaluation form following the event
- E. Provided Leadership opportunities for members and nonmembers through participation in the Teach to Lead Summit
- F. Determined a Leadership and Technology Seminar was not feasible due to a very busy summer schedule

**III. RECOMMENDATIONS**

- A. Collaborate with other ILSO committees to coordinate activities
- B. Communicate upcoming events via the DKG ILSO Website, *Newscaster*, DKG Facebook and other ILSO committee chairs
- C. Conduct Zoom meetings for committee business as needed
- D. Plan and implement the Transition Meeting for State Leaders in odd numbered years
- E. Continue to support ILSO involvement with the Teach to Lead Summit
- F. Continue to support a Leadership and Technology Seminar when possible

**Susan Cottrell**, Beta Psi, Chair

Committee Members:

Patty Walsh, Beta Alpha, Chicago

Patti Kozlowski, Beta Kappa, Yorkville

Christine Edmonds-Behrend, Gamma, Charleston

Ashley Lofland, Beta Pi, Decatur

Debbie Lambeth, Sigma, Griggsville

Linda Adcock, Beta Phi, Naperville, Educational Excellence, ex officio

Vicki L. Smith, Gamma Phi, Princeton, Treasurer, ex officio

Dr. Kammie Richter, Xi, Fithian, Executive Assistant ex officio

Dr. Joan Róg, Beta Alpha, Chicago, President ex officio

## I. # 14 Membership Annual Report

### II. 2021-2022

#### III. Goals Established

- A. Communicate with the chapters through the *Newscaster* by providing suggestions for retaining, reclaiming, and recruiting membership and by offering membership tips
- B. Assist chapters with membership and necrology questions
- C. Create a survey to get member input on “job alike” and “special interest areas” to unite members across Illinois State Organization
- D. Analyze survey data results to create “job alike” and “special interest areas” groups to meet at the Membership Luncheon at the 2022 Convention
- E. Work with the Communications and Marketing Committee to plan ways to use the survey data to unite “job alike” and “special interest member” groups
- F. Plan and organize the Membership Luncheon at the 2022 ILSO Convention recognizing all members, particularly those who have 40, 45, 50, 55, 60, and 65 + years of membership in DKG, as of April 2022; encourage chapters to order pins for their respective members with these special anniversaries
- G. Encourage each chapter to submit Form 6 Death of Member electronically or via USPS
- H. Plan and present the Celebration of Life Ceremony for the 2022 ILSO Convention; send notes of sympathy when Form 6 is received
- I. Organize a workshop, “The Lifespan of Membership,” for the 2022 ILSO Convention
- J. Assist in the rebuilding of chapters that have considered dissolution; support struggling chapters
- K. Explore ways to include virtual membership options in ILSO

#### IV. Implementation of Goals

- A. Submitted an article for the *Newscaster*
- B. Answered membership and necrology questions from chapters and members
- C. Completed and disseminated the Membership survey for “job alike and special interest groups.”
- D. Analyzed the survey data and brought job alike and special interest groups together at the 2022 Membership Luncheon at the Convention. Identified volunteer facilitators to lead “informal groups” which met at the Luncheon.
- E. Brainstormed, with the Membership Committee, ways to maintain and structure the job alike and informal groups virtually and face to face
- F. Planned the Membership Gathering for the 2022 Convention, where all members were celebrated, especially those who have served DKG 40, 45, 60, 55, 60, and 65 years in 2022
- G. Accepted and recorded Form 6 from chapters
- H. Planned the Celebration of Life Ceremony for the 2022 Convention
- I. Organized and presented a workshop at the 2022 Convention
- J. Assisted in the rebuilding of chapters that considered dissolution or other challenges in maintaining their group

#### V. Recommendations

- A. Continue to submit membership-related articles and tips to the *Newscaster*
- B. Assist chapters with membership or necrology questions
- C. Stress that chapters send Form 6 to the ILSO Membership Chair



- D. Encourage member recruitment and retention by having at least one member of the state Membership Committee assigned to each area to act as a resource
- E. Evaluate and revise as needed the Celebration of Life Ceremony and Membership Gathering
- F. Advocate and recommend women for State Honorary Membership
- G. Continue to assist struggling chapters and those that have considered dissolving
- H. Encourage and assist chapters in developing Collegiate membership
- I. Based on the survey results, continue to find ways to do “virtual” job alike and special interests’ groups.
- J. Explore possibilities to establish virtual membership in ILSO.

Dr. Margaret Trybus, Iota, Oak Pak, Chair

**VI. *Committee Members:***

Karen Birkeland, Beta Beta, Mokena

Kimberly Briggs, Gamma Upsilon, Fairfield

Mary Ebert, Alpha Phi, Quincy

Mary Jo Farrell, Omicron, Ottawa

Louann Harms, Alpha Beta, Fairbury

Amy Huftalin, Zeta, Rockford

Donna Soukup, Alpha Delta, Darien

Kathleen Zeller, Beta Rho, Naperville

Dr. Joan Róg, Beta Alpha, Chicago, President ex officio

## #15 Nominations

### I. Goals Established

- A. Maintain contact with chapter Nominations Chairs and presidents in all six areas; ILSO Nominations Committee members to communicate with the chapter electronically
- B. Encourage members from all chapters to serve at the local, state, and international levels
- C. Urge early selection/election of chapter president, officers, and committee chairs for the 2022-2024 biennium
- D. Write and send monthly training tips to incoming chapter presidents
- E. Encourage submission of recommendations for International elected officers and committee members for 2022-2024 biennium
- F. Review and update the *Official Form for Recommendation for Elected Positions, Recommendation Form for Illinois State Organization Committee Appointments*, and the *Suggested Selection Criteria for Illinois State Organization Nominees*

### II. Implementation of Goals

- A. Committee members contacted chapter presidents regarding the process of sending the 2022-2024 slate of new chapter officers to ILSO Nominations Chair; sent a welcome letter to all current chapter leaders
- B. Encouraged members from all chapters to serve at the local, state, and international levels
- C. Prepared official Notification of Chapter President and slate of officers' documents for 2020-2022 biennium for posting on DKG ILSO Website
- D. Wrote and sent monthly training tips to incoming chapter presidents and posted tips on the DKG ILSO Website
- E. Encouraged attendees at the Fall 2021 Executive Board meeting to submit recommendations for International elected officers and committee members for 2022-2024 biennium
- F. Planned a ten-minute takeaway at the State Convention in 2022 about members supporting their new chapter officers

### III. Recommendations

- A. Conduct a nominations activity at the Fall 2022 Executive Board Meeting with chapter presidents and state leaders to consider recommending themselves or chapter members for elected/appointed positions and send email with recommendation forms to members who expressed an interest in serving and include the nomination form.
- B. Write and send leadership tips to incoming chapter presidents
- C. Update website with annual Nominations letters and forms
- D. Mentor and encourage current chapter/state officers and committee chairs to continue serving as DKG leaders
- E. Encourage members to consider serving at the international level

Beverley H. Johns, Alpha Phi, Jacksonville

### **Committee Members:**

Pamela Ave Maria, Eta, Morton Grove, Area 1  
Rosie Wolf, Beta Phi, Downers Grove, Area 2  
Jaclin Hernandez, Upsilon, Bourbonnais, Area 3  
Teena Zindel-McWilliams, Beta Sigma, Decatur, Area 4  
Bonnie Lawhorn, Beta Epsilon, Coal Valley, Area 5  
Diane Kovach, Psi, Harrisburg, Area 6

## #16 PERSONNEL Annual Report

### I. Goals Established

- A. Assess the equipment needs of Illinois State Organization employees
- B. Review the Personnel Handbook
- C. Maintain ongoing communication with the ILSO employees and related personnel
- D. Discuss the salary schedule for employees as it relates to their respective positions
- E. Conduct performance appraisals of the editor and treasurer
- F. Maintain a current equipment inventory for auditing and assess for future purchases
- G. Collaborate with the Finance Committee to review current budget
- H. Communicate with the membership in the *Newscaster* and on the ILSO Website

### II. Implementation of Goals

- A. Updated the equipment needs of the employees
- B. Updated the Personnel Handbook with editorial changes.
- C. Communicated with the employees and related personnel through cards, email and calls
- D. Determined contract proposals that relate to the positions of the editor and the treasurer
- E. Provided performance appraisals; recommended a three-year contract proposal for the editor and the treasurer
- F. Assessed equipment inventory and presented motions to purchase a new printer and software
- G. Confirmed with the Finance Committee that salaries and equipment requests are budgeted
- H. Submitted articles to the *Newscaster* and updated the Personnel Committee Page on the ILSO Website

### III. Recommendations

- A. Communicate with officers, committee chairs, employees and related personnel concerning equipment needs and budget appropriately
- B. Review Personnel Handbook and DKG ILSO *Bylaws and Standing Rules* as they apply to employees and Personnel Committee
- C. Communicate with employees and related personnel
- D. Collaborate with the Finance Committee concerning budgeted money for salaries, stipends and equipment
- E. Maintain a current equipment inventory
- F. Communicate with membership in the *Newscaster* and the ILSO Website

Melinda Davis, Alpha Theta, Crystal Lake

### Committee Members

Joy Beebe, Alpha Iota, Danville  
Laura Beltchenko, Alpha Nu, Libertyville  
Loryann Eis, Beta Epsilon, Moline  
Beverly Madsen, Omicron, Ottawa  
Sheila Mikeworth, Alpha Upsilon, Hutsonville  
Patricia Mizerka, Alpha Delta, Kildeer  
Debra Singley, Beta Epsilon, Coal Valley  
Sharon White, Gamma Upsilon, Cisne  
Susan Young, Beta Tau, Schaumburg  
Dr. Joan Róg, Beta Alpha, President, ex officio

## # 17 RULES 2022

### I. Goals Established

- A. Bring DKG Illinois State Organization (ILSO) *Bylaws* and *Standing Rules* into compliance with the *Constitution* and *International Standing Rules* and current ILSO procedures and practices
- B. Request that DKG ILSO officers, committee chairs, and related personnel review DKG ILSO *Bylaws* and *Standing Rules* and use current governing document terminology and referencing
- C. Review and maintain the Rules Committee webpage on the DKG ILSO Website
- D. Update the *Bylaws*, *Standing Rules*, and *Standing Rules* Index following approval of amendments at DKG ILSO Executive Board meetings and Convention General Business Meetings and forward to State President for inclusion on the DKG ILSO Website and in monthly mailings
- E. Provide a current electronic file of the DKG ILSO *Bylaws*, *Standing Rules*, and *Standing Rules* Index to the State President and Executive Assistant for distribution
- F. Review the Chapter Rules Model and Chapter Rules Checklist in accordance with the DKG ILSO *Bylaws* and *Standing Rules*
- G. Assist ambassadors and chapters in updating Chapter Rules to be in compliance with the DKG *Constitution*, ILSO *Bylaws* and *Standing Rules*
- H. Request individual chapters send updated chapter Rules in electronic form to DKG ILSO Rules Committee Chair
- I. Establish procedures for bringing proposed amendments to the *Bylaws* and *Standing Rules* to the Rules Committee for review
- J. Advise and support chapters to bring chapter Rules into compliance with governing documents and current chapter procedures and practices and to store Chapter Rules electronically
- K. Maintain an electronic file of current Chapter Rules to be made available to DKG ILSO officers and Ambassadors upon request

### II. Implementation of Goals

- A. Brought DKG ILSO *Bylaws* and *Standing Rules* into compliance with the *Constitution* and *International Standing Rules* and current ILSO procedures and practices
- B. Requested that DKG ILSO officers, committee chairs, and related personnel DKG ILSO *Bylaws* and *Standing Rules* and use current governing document terminology and referencing
- C. Updated the Rules Committee webpage on the DKG Website
- D. Updated the *Bylaws*, *Standing Rules*, and *Standing Rules* Index following approval of amendments at DKG ILSO Executive Board meetings and Convention General Business Meeting and electronically forwarded to the state president for distribution on the DKG ILSO Website and in monthly mailings
- E. Reviewed and updated the Chapter Rules Model and Chapter Rules Checklist in accordance with the DKG ILSO *Bylaws* and *Standing Rules*
- F. Assisted chapters in reviewing and updating chapter rules to be in compliance with the DKG *Constitution*, ILSO *Bylaws* and *Standing Rules*
- G. Requested electronic copies of chapter rules from individual chapters and maintained copies in appropriate files

### III. Recommendations

- A. Alert and inform chapter and state organization leaders about changes approved at International Convention that will affect chapters and the state organization
- B. Collaborate with chapters and ambassadors to bring chapter rules into compliance with governing documents and current chapter procedures and practices and encourage storage of chapter rules electronically
- C. Collaborate with the ILSO Visitation Chair to ensure ambassadors are knowledgeable about reviewing chapter rules

- D. Maintain ongoing review of the DKG ILSO *Bylaws* and *Standing Rules*
- E. Continue to encourage DKG ILSO officers, committee chairs, and related personnel to review DKG ILSO *Bylaws* and *Standing Rules* related to their positions
- F. Update and maintain electronic files of chapter rules from individual chapters sent to Rules Committee Chair
- G. Make electronic file of current chapter rules available to ILSO officers upon request
- H. Review and maintain Chapter Rules Checklist
- I. Review the Rules Page on the DKG ILSO Website and keep current
- J. Update the ILSO *Bylaws*, *Standing Rules*, and *Standing Rules* Index after each amendment is approved at DKG ILSO Executive Board and DKG ILSO Convention General Business Meeting
- K. Provide a current electronic file of the DKG ILSO *Bylaws*, *Standing Rules*, and *Standing Rules* Index to the State President and Executive Assistant
- L. Examine Illinois State *Standing Rules* to identify policies and procedures that could be transferred to policy documents.

Britta Peterson, Zeta, Rockford, Chair

***Committee Members:***

Christine Berto, Nu, Peoria  
Dr. Jen Burisek, Beta Phi, Bolingbrook  
Sandra Cook, Gamma Gamma, Elgin  
Norma Hodges, Omicron, Princeton  
Mary Tunison, Chi, White Hall  
Judith Vaughn, Gamma, Charleston  
Janet Kilgus, Alpha Beta, Fairbury, Recording Secretary  
Carolyn Godby, Alpha Lambda, Pekin, Parliamentarian  
Dr. Joan Róg, Beta Alpha, Chicago, President ex officio

# 18 Annual Report of the DKG Illinois State Planning Committee  
2021-2022

- A. Goals Established
  - A. Edit the *DKG Illinois State Organization Strategic Action Plan for Renewal*; share with members of the Illinois State Organization Executive Board, September 16 and 17, 2022; plan and project activities being cognizant to meet the needs of members
  - B. Organize and market the Illinois State Organization Executive Board Meeting, Bloomington, September 18, 2021
  - C. Design, outline and promote the Illinois State Organization Convention, Springfield, April 29, 30 and May 1, 2022
  - D. Collaborate with the Leadership Development, Educational Excellence and Communication and Marketing committees to prepare Zoom meetings for Training for Chapter Leaders, June 18 and 25, 2022
  - E. Continue to offer Professional Development credits for member and non-members
  - F. Maintain the use of Zoom meetings for committee and chapter meetings; encourage in person meetings when appropriate
  - G. Encourage struggling chapters to attend the Teach to Lead Summit to create a Logic Model
  - H. Working with the Communications and Marketing committee and the Illinois State Organization Webmaster improve the Illinois State Organization website
- B. Implementation of Goals
  - A. Endorsed the edited *DKG Illinois State Organization Strategic Action Plan for Renewal* by approved and adopted by the Illinois State Organization Executive Board for the September 17 Executive Board Meeting
  - B. Offered data to members of the Executive Board concerning the information on 'job alike' and 'special interest area' groups, from the Membership committee, motions to consider, information on the July 2022 Creative Arts Retreat, Women in the Arts committee and COVID protocol
  - C. Planned the 2022 DKG Illinois State Organization State Convention, applying the biennium theme, '*Listening, Learning, and Leading*'
  - D. Prepared Zoom sessions for Training for Chapter Leaders with the Leadership Development, Educational Excellence and Communication and Marketing committees, June 18 and 25 2022
  - E. Continued to offer Professional Development credits for members and non-members
  - F. Sustained the use of Zoom meetings for committee and chapter meetings; supported in person meetings when appropriate
  - G. Promoted the Logic Model for struggling chapters to develop an action plan
  - H. Created a sub-committee of the Communication and Marketing committee to research information for an improved website
- C. Recommendations
  - A. Persevere to edit, revise and improve the *DKG Illinois State Organization Strategic Action Plan for Renewal*
  - B. Continue to utilize Zoom meetings for committee and chapter meetings; organize in person meetings when appropriate
  - C. Identify and focus on DKG Illinois State Organization chapters that are struggling
  - D. Continue to support collegiate members with Grants; mentor Early Career Educators
  - E. Monitor DKG Illinois State Organization finances

Dr. Joan L. Róg, Beta Alpha, Chicago, President

Committee:

Linda Adcock, Beta Phi, Naperville, 1<sup>st</sup> Vice-President, Educational Excellence Chair

Dr. Margaret Trybus, Iota, Oak Park, 2<sup>nd</sup> Vice-President, Membership Chair  
Janet Kilgus, Alpha Beta, Fairbury, Recording Secretary  
Beverley H. Johns, Alpha Phi, Jacksonville, Immediate Past President, Nominations Chair  
Dr. Debbie LeBlanc, Beta Phi, Baton Rouge, LA, Event Planning & Management Chair  
Susan Cottrell, Beta Psi, Chicago, Leadership Development Chair  
Mary Wrobel, Gamma Gamma, Bartlett, Music Chair  
Lou Ann Jacobs, Alpha Beta, Normal, Historian  
Carolyn Godby, Alpha Lambda, Pekin, Parliamentarian  
Vicki L. Smith, Gamma Phi, Princeton, Treasurer  
Dr. Kammie Richter, Xi, Fithian, Executive Assistant and Editor  
Rene DeGuzman, Beta Phi, Plainfield, Webmaster

## **I. Annual Report # 19 ACHIEVEMENT AWARD**

### **II. Goals Established**

- A. Encourage chapters and members to nominate a member who has demonstrated outstanding dedication and participation in the Society at the chapter, state, and international levels.
- B. Prepare an article for the *Newscaster* encouraging members to nominate qualified members for the Achievement Award.
- C. Continue to encourage Executive Board members to vote.
- D. Recognize past Achievement Award recipients at the state convention.
- E. Present the Achievement Award to the 2022 recipient at the state convention.
- F. Continue to update the Achievement Award Committee webpage on the DKG ILSO Website.
- G. Encourage chapters to select a member for a Chapter Achievement Award.

### **III. Implementation of Goals**

- A. Prepared a *Newscaster* article encouraging nominations for the Achievement Award.
- B. Prepared a reminder about Achievement Award nominations in the Chapter-Checkup and The President's Mailing.
- C. Prepared ballots to be sent to voting members and encouraged participation in voting.
- D. Recognized past recipients at the 2022 state convention.
- E. Presented the 2022 Achievement Award at the 2022 state convention.
- F. Updated the Achievement Award Committee webpage on the DKG ILSO Website.

### **IV. Recommendations**

- A. Continue to use the recently revised nomination form.
- B. Continue to use the recently revised ballot.
- C. Present the Achievement Award at the state convention each year.
- D. Encourage chapters and members to nominate qualified members including those previously nominated but not selected.
- E. Update past recipient information and recognize past recipients at the state convention.
- F. Work with the ILSO President and Webmaster to update the DKG ILSO Website.
- G. Discuss continuation of ideas for a Chapter Achievement Award.
- H. Continue to prepare articles for the *Newscaster* and President-to-President monthly mailings.
- I. Recommend that at the beginning of the chapter president's biennium, the ambassador explain the Achievement Award in detail to the chapter members and stress the importance of the president's vote.

**Joan Funk, Chair, Delta**

### **V. Committee Members:**

Mary Jane Bauer, Delta Gamma,  
Judi Heckel, Gamma,  
Barb Purdy, Rho,  
Jacqui Kolar, Gamma Iota,  
Patricia Misener, Omicron,  
Juliet Minard, Beta Epsilon,  
Fran Plude, Beta Epsilon,  
Jessica Mikeworth, Alpha Upsilon,  
Karen Zimmerman, Gamma Upsilon



Ursula Sihocky, Beta Kappa  
Rosemary Nell, Chi  
Joan Róg, Beta Alpha (President/ex officio)

## # 20 Educational Excellence Committee

- A. Continue to encourage chapters, Coordinating Councils and ILSO sponsored events to present workshops that offer Professional Development hours, either virtually or in person
- B. Continue to work with the Leadership Development Committee and the Communications and Marketing Committee to develop a variety of strong programs for DKG members
- C. Continue to collaborate with ILSO committees to offer the Illinois Teacher Leadership Summit Powered by Teach to Lead, in cooperation with supporting Organizations
- D. Award the Grant-in-Aid each year
- E. Recognize chapters with great programs on the website and in the *Newscaster*
- F. Conduct Zoom meetings for committee business until it is safe to meet in person. Support Zoom meetings for committee and state business as a viable alternative to meeting in person
- G. Continue evaluation of ILSO events
- H. Recognize members achieving status of national Board Certification and Doctoral Degrees at each convention
- I. Work with the United Nations to support women in other countries.
- J. Support Schools for Africa
- K. Collaborate with the International Project Committee to advance state and international humanitarian endeavors
- L. Fulfilled state convention obligations by arranging a pre-convention tour, workshops, ten-minute takeaways, vendors, and poster presentations

## Implementation

- A. Approved professional development for chapters offering programs which met the PD criteria set by the ISSE
- B. Offered quality program titles to chapters through publications in the *Newscaster*, assisted the Leadership Development Committee in finding panelists for a convention program, and EEC members, and supported Communications and Marketing efforts to provide accessible Zoom connections for chapter programs.
- C. Participated in the drive to include chapters, state committee, and the state executive committee in attending the 2022 Teach to Lead Summit and using the Logic Model to solve any issues and to set positive goals. Sent a DKG ILSO Team to the Teacher Leadership Summit
- D. Reviewed; updated; and publicized the Grant-in-Aid on the state website, on Facebook, in the *Newscaster*, and in the President's mailings
- E. Submitted program ideas through publications in the *Newscaster*, spotlighted chapters on the website with outstanding programs, and wrote personal notes to chapters who planned multi-generational programs
- F. Met via Zoom to conduct business, and set up Zoom connections for chapters and coordinating councils
- G. Assisted in organizing an evaluation for the Executive Board Meeting and for the 2022 state convention
- H. Recognized members who earned their doctoral degrees and/or National Board Certifications at the 2022 state convention
- I. Created a convention poster to publicize DKG's efforts in working with the United Nations to support women in other countries
- J. Generated a convention poster to both publicize the Schools for Africa program and to create interest in financially supporting this endeavor
- K. Promoted interest in international projects with the State International Project Committee

L. Solicited vendors, and planned workshops, ten-minute takeaways, and poster presentations for the state convention

**Recommendations:**

A. Encourage chapters to create programs offering professional development, multi-generational programs, and programs led by member

B. Continue to offer the Grant-in-Aid and update the application to make it user friendly

C. Recognize chapters with sound programming

D. Encourage Zoom meetings when appropriate and help facilitate them.

E. Assist with event evaluations

F. Recognize members who received doctorates and/or national certification

G. Support the efforts of the Leadership Committee, International Project Committee, and the Communication and Marketing Committees

Linda Adcock, Beta Phi, Naperville, Chair

Reata Butauskiene, Beta Phi, Burr Ridge

Carol Heck, Alpha, Lee

Alfreida Jamison, Beta Beta, Calumet Park

Sheila Misselhorn, Delta, St. Louis

Barbara Ragheb, Xi, Champaign

Denis VanDaele, Beta Epsilon, Moline

Marcia Wahls, Alpha Beta, Chenoa

Susan Cottrell, Beta Psi, Chicago, Leadership Development Chair

Mary Wrobel, Gamma Gamma, Bartlett, Music Chair

Cheryl A. Cox, Gamma Upsilon, Cisne, PD Coordinator

Dr. Kammie Richter, Xi, Fithian, Editor, ex officio

Dr. Joan L. Róg, Beta Alpha, Chicago, President, ex officio

## I. # 21 INTERNATIONAL PROJECTS 2022

### II. Goals Established

- A. Communicate information and encourage support of International Projects: Educational Foundation, Speakers Fund, World Fellowship Fund, Emergency US Fund and Schools for Africa
- B. Inform and encourage chapters to contact and support World Fellowship recipients studying within the state of Illinois
- C. Inform and encourage support of the ILSO Projects: Marion Medical Mission's work in the African countries of Malawi, Tanzania, and Zambia and Schools for Africa
- D. Update the International Projects Committee webpage on the DKG ILSO Website
- E. Include *International Travel: Where We Have Been and Where We Are Going* at the ILSO Convention 2022 to help attendees be more aware of previous travel experiences
- F. Introduce the Finland Summer 2023 travel experience
- G. Include information about the varied International Projects at the Convention 2022

### III. Implementation of Goals

- A. Communicated (via President's mailing, DKG ILSO Website, *Newscaster*) with chapter chairs to support International Projects including Schools for Africa and Marion Medical Mission
- B. Found that there were no World Fellowship recipients studying within the state of Illinois at this time
- C. Recognized chapter contributions for 2021 and 2022 to Schools for Africa and Marion Medical Mission at the ILSO Convention 2022. Included information about and reasons for giving to the International Projects in the ILSO Convention 2022 presentation.
- D. Updated International Projects webpage and submission forms on DKG ILSO Website
- E. Included a history of *International Travel: Where We Have Been and Where We Are Going* in a presentation at ILSO Convention 2022
- F. Introduced *Finland Summer 2023* in the ILSO Convention 2022 presentation
- G. Information about and reasons for giving to the International Projects was included in the ILSO Convention 2022 presentation. Collected Emergency Fund contributions as one of the choices of donations

### IV. Recommendations

- A. Encourage chapters to support Schools for Africa and Marion Medical Mission projects
- B. Recognize chapters that contribute to Schools for Africa and Marion Medical Mission projects
- C. Continue developing the *International Trip Finland Summer 2023*
- D. Update the International Projects submission forms in the Treasurer section on DKG ILSO Website.
- E. Support a World Fellowship recipient should one be selected to study in the state of Illinois in the future.

Patricia J Rinkenberger, Beta Beta, Homewood

### V. Committee Members:

Antoinette Minuzzo, Alpha Nu, Lake Bluff (Vice-Chair)  
Mary Kay Gatchel, Alpha Zeta, Decatur (Secretary)  
Joyce Kelly, Alpha Delta, Chicago  
Pat Long, Alpha Tau, Gillespie  
Esther Tracy, Gamma Phi, Princeton  
Rose Ramey, Alpha Chi, Richton Park  
Susie Willard, Alpha Iota, Rossville  
Joan Róg, Beta Alpha (President/ex officio)

The following chapters donated to DKG Schools for Africa:  
Beta, Delta, Omicron, Upsilon, Alpha Tau, Beta Theta, Gamma Eta and Gamma Iota,  
Upsilon received a certificate for their generous donation. Congratulations!

The following chapters and individuals donated to Marion Medical Mission:

Beta, Gamma, Kappa, Omicron, Pi, Rho, Sigma, Upsilon, Alpha Mu, Alpha Nu, Beta Zeta, Beta  
Theta, Beta Tau, Beta Phi, Gamma Zeta, Gamma Eta, Gamma Nu, Gamma Phi,  
Beta Epsilon Chapter: Loryann Eis, Bonnie Lartz, Bonnie Lawhorn and Nancy Polios  
Individuals: Beverley H. Johns, Dr. Debbie LeBlanc, Dr. Joan Róg, Tammy Winters

Thank you for your generosity!

Certificates for donations of \$450 or more were awarded to:

Pat Long, in memory of Ginger, Teta Minuzzo

Zeta, Xi (2), Alpha Beta, Alpha Delta (2), Alpha Eta, Alpha Kappa, Alpha Tau, Beta Beta, Beta Iota,  
Beta Kappa, Beta Rho, Beta Sigma, Beta Psi and Gamma Iota (2)

Congratulations! Thank you for your generosity!

## **I. #22 LEGISLATION**

### **I. Goals Established**

- I. Plan and conduct Legislative Seminars
- II. Inform leaders and members of state legislative issues
- III. Inform leaders and members of International issues through the US Forum
- IV. Honor chapter nominated legislators and/or State Officers at the Convention 2022
- V. Plan and conduct, if possible, a legislative-related session at the Convention 2022
- VI. Publicize information on the US Form held in even numbered years

### **II. Implementation of Goals**

- A. Planned and presented four virtual session Legislative Seminars
- B. Disseminated approved legislative information through the *Newscaster*, at the Executive Board Meeting, to chapter Legislation Committee Chairs, to chapter presidents and through ILSO President's monthly mailings
- C. Submitted International and state organization information and documents for the DKG ILSO Website
- D. Reviewed nomination of legislators for ILSO Legislative Certificate of Appreciation and nomination of State of Illinois appointed or elected officers for ILSO Certificate of Commendation
- E. Planned a ten-minute take-away for the 2022 convention
- F. Publicized information on the US Forum, March 6-8, 2022

### **III. Recommendations**

- I. Utilize email to disseminate legislative updates and information to Chapter Legislation Committee Chairs and/or chapter presidents
- II. Encourage members to utilize legislative information on the state organization website
- III. Encourage chapters to nominate legislators for the Legislative Certificate of Appreciation and/or State elected or appointed officers for the Certificate of Commendation
- IV. Encourage chapters and their members to participate in the Legislative Seminar, whether virtual or in person
- V. Consider the virtual format in the future at least every other year for the Legislative Seminar
- VI. Present a legislative-related workshop, when possible, at the convention and encourage, through chapter contacts, members to attend
- VII. Disseminate information the US Forum held in even-numbered years

**Pamela Painter, Chi, White Hall**

### **IV. Committee Members:**

Norma Baughman, Beta Delta, Chester  
Sara Kaufman, Alpha Beta, Eureka  
Linda Lucke, Alpha Nu, Ingleside  
Carlene Lutz, Kappa, Chicago  
Donna Oleson, Beta Theta, Aurora  
Sarah Peterson, Beta Epsilon, Davenport  
Anita Schluter-Wilson, Upsilon, Upsilon  
Joan Róg, Beta Alpha, Chicago, President, ex officio

# 23 ANNUAL REPORT  
LITERACY COMMITTEE  
2021-2022

I. Goals Established:

- A. Conduct two book discussion groups (fiction and non-fiction) at state convention focusing on the biennium theme *LISTENING, LEARNING, LEADING*
- B. Encourage chapters to plan and participate in a variety of literacy activities, such as book clubs and chapter programs
- C. Communicate with chapters by way of the web site and the *NEWSCASTER*

II. Implementation of Goals:

- A. Facilitated the discussion of the fiction book *THE BOOK WOMAN OF TROUBLESOME CREEK* by Kim Michele Richardson and the non-fiction book *RADIUM GIRLS* by Kate Moore during the 2022 convention
- B. Encouraged chapters to plan and participate in a variety of literacy activities, such as book clubs and chapter programs
- C. Communicated with chapters by way of the web site and the *NEWSCASTER*

III. Recommendations:

- A. Continue planning book discussions at State Convention focusing on the biennium theme
- B. Continue providing chapters with book suggestions for chapter use during the year
- C. Continue encouraging chapters to submit activity ideas to the Webmaster to be shared among members
- D. Encourage chapters to use ZOOM, in person and/or hybrid meetings for book discussions or other literacy related activities
- E. Communicate with chapters that the Student Literacy Arts Recognition program occurs in odd, numbed years.
- F. Remind chapters to plan for the provision of a ribbon/certificate for each participant as well as comment cards for members to share feedback with the students
- G. Continue communication with chapters by way of the web site and the *NEWSCASTER*

## # 24 MUSIC

### I. Goals Established

- A. Encourage programs involving ILSO Music Committee members and encourage the inclusion of music at every Delta Kappa Gamma gathering
- B. Coordinate music with other state committees (primarily the Membership Committee and Women in the Arts)
- C. Continue to provide quality musical experiences for members at state functions and encourage members to participate in music at the international, state and chapter levels
- D. Emphasize the value and importance of music in the development of the child through support and promotion of legislative action to retain music taught by music specialists as an integral part of the curriculum in Illinois
- E. Maintain a current inventory of the ILSO Music Lending Library and post it on the DKG ILSO Website
- F. Prepare classroom music lessons to be used via Zoom
- G. Create a music list of past ILSO Chairs and develop an album of some sort to recognize the accomplishments of these members
- H. Establish a Music collaborative program in the schools with the Women in the Arts Committee
- I. Continue to incorporate Zoom meetings as needed

### II. Implementation of Goals

- A. Coordinated assignments and responsibilities for the 2021-2022 year
- B. Attended Zoom meetings of the following state committees: Women in the Arts, State Planning, and Membership
- C. Selected, planned, and performed music for the Fall Executive Board Meeting; provided YouTube performances of "The Delta Kappa Gamma Song" and "The Symbols of Delta Kappa Gamma" for members to use at meetings; shared a ukulele lesson via Zoom; provided music by committee members and chapter members for Virtual Convention 2021
- D. Encouraged administrators and board members to retain music in their schools and to continue to have music taught by music specialists in Illinois
- E. Maintained, updated, and housed the ILSO Music Lending Library and the portable Roland keyboard and cart
- F. Prepared lessons on Zoom to be used in classrooms
- G. Created a music list of some past ILSO Chairs and began an album to recognize the accomplishments of these members
- H. Continued to incorporate Zoom meetings, as needed

### III. Recommendations

- A. Continue to encourage programs that involve state and chapter Music Committee members and make music an integral part of all Delta Kappa Gamma gatherings
- B. Continue to remain an integral part of Educational Excellence, Membership, State Planning, and Women in the Arts Committees
- C. Continue to provide music offerings at the state level and encourage members to take advantage of presentations via YouTube and Zoom
- D. Continue to promote music in the schools taught by qualified music teachers
- E. Continue to update, maintain and encourage use of our ILSO Music Lending Library and continue to permanently house the library and keyboard in one location



- F. Research purchasing or renting a second keyboard, if needed
- G. Provide Professional Development hours for state chorus activities or other music activities

Mary Wrobel, Gamma Gamma, Bartlett

***Committee Members:***

Debra Vorce, Gamma Epsilon, Granite City  
Elaine Cunningham, Alpha Beta, Minonk  
Judith Voorhees, Alpha Iota, Hoopston  
Eden Schultz, Gamma Gamma, River Forest  
Sharon Vinson, Zeta, Roscoe  
Emily Roberts, Beta Epsilon, Osco  
Linda Adcock, Educational Excellence, Beta  
Phi, Naperville  
Christine Scheffel, Women-in-the-Arts  
Committee, Gamma Epsilon, East Alton  
Joan Rog, Beta Alpha, Chicago (President/ex officio)

**Annual Report of the Illinois State Organization  
Scholarship Committee  
2022–2023**

**I. Goals Established**

- A. Continue to encourage members to apply for ILSO & Iwert scholarships and/or stipends
- B. Update and publicize member's scholarship and stipend availability via the September mailing, DKG ILSO Website and *Newscaster*
- C. Distribute brochures and application information to chapter presidents and Scholarship chapter chairs
- D. Review rubric criteria for specials study stipends and scholarships
- E. Encourage scholarship recipients to apply for an international scholarship
- F. Conduct Zoom meetings to select scholarship winners for the Charles & Elizabeth Iwert Scholarship in the amount of \$2500.00, to be awarded at the DKG ILSO State convention in April
- G. Submit biographical information and a photo for the convention program
- H. Update Scholarship webpage on DKG ILSO Website to include current scholarship/stipend applications and rubric graph for members
- I. Prepare a motion for the April DKG ILSO Executive Board meeting at the state convention indicating the amount of scholarship dollars to be awarded next year

**II. Implementation of Goals**

- A. Continued to encourage members to apply for the DKG ILSO & Iwert scholarships and stipends
- B. Updated and publicized member's scholarship and stipend availability via the ILSO Executive Board mailings, the DKG ILSO website and the *Newscaster*
- C. Distributed brochures and application information to chapter presidents and Scholarship Committee chairs
- D. Reviewed rubric criteria for special study stipends and scholarships
- E. Encouraged scholarship recipients to apply for an international scholarship
- F. Conducted a Zoom meeting and selected the scholarship winner for the Charles & Elizabeth Iwert Scholarship Fund. The recipient will receive the award at the 2022 DKG Illinois State Organization Convention at Crowne Plaza in Springfield, IL (1) scholarship totaling \$2,500; will be awarded. The recipient will have her photo and bio published in Summer 2022 *Newscaster*
- G. Submitted biographical information and a photo for convention program
- H. Updated Scholarship webpage on the DKG ILSO website to include current scholarship/stipend applications and rubric graph for members
- I. Prepared a motion for the April DKG ILSO Executive Board meeting at the state convention indicating the dollar amounts to be awarded for the 2022-2023 Scholarships and Stipends winners

**III. Recommendations**

- A. The Scholarship Committee with review available funds to determine the amount of money to be given for the following 2022-2023 ILSO member Scholarships and Special Studies Stipends as follows:
  - Minimum of twelve (12) semester hours
  - Minimum of six (6) semester hours of undergraduate or graduate study
  - Special Study Stipends to develop skills which promote professional and professional growthTotal \$4,550.00 available Scholarship Fund

William Charles Iwert and Elizabeth J. Iwert Scholarship for an ILSO member undergraduate and graduate studies

Total: \$2,500 Iwert Scholarship Fund

- B. Continue to update information pertaining to scholarships and stipends via webpage and mailings
- C. Review and revise rubrics as necessary
- D. Update Scholarship and Special Stipend brochures for the September 2022 website

Delores Jones, Chair, Beta Psi, Chicago (2023)

Jacqueline Bainter, Delta, Belleville (2025)

Cara Gatchel, Alpha Zeta, Decatur 2025

Barbara Gossett, Alpha Rho, Roseville (2024)

Andrea Metzl, Beta Alpha, Highland Park (6005)

Kennshunna Siggers, Beta Psi, (2024)

Louann Moth, Zeta, Winnebago (2022)

Julie Vickrey, Xi, Aledo (2023)

Margaret Zaller, Alpha Nu, Lake Villa (2022)

Dr. Joan Róg, President, ex officio, Beta Alpha

## #26 WOMEN IN THE ARTS

### I. Goal Established

- A. Acknowledge the merits of the Arts in education and in The Delta Kappa Gamma Society International
- B. Identify, encourage, and recognize member activities/contributions in the visual and performing arts
- C. Plan and implement the Creative Arts Retreat (CAR)
- D. Follow the careers of the M. Josephine O'Neil Arts Award recipients
- E. Prepare and promote the Art Mart for the 2022 ILSO Convention
- F. Gather Women in the Arts historical materials to submit to Archives
- G. Provide opportunities for professional development
- H. Present a workshop at the 2022 ILSO Convention
- I. Update scrapbook/album for WIA
- J. Update WIA Handbook
- K. Promote the Arts by creating special school project(s)
- L. Promote and maintain the Facebook page for WIA (DKG-ILSOWIACAR)
- M. Provide virtual opportunities to promote the Arts
- N. Encourage members to share art and crafted creations on the DKG-ILSOWIACAR Facebook page

### II. Implementation of Goal

- A. Provided Zoom sessions in the Arts for area schools and DKG membership
- B. Highlighted art activities and accomplishments of DKG members via DKG -ILSOWIACAR Facebook page
- C. Planned and presented Zoom sessions and special activities to promote the Creative Arts Retreat, June 21 – 23, 2022
- D. Continued tracking careers of recipients of the M. Josephine O'Neil Arts Award
- E. Raised funds for the M. Josephine O'Neil Arts Awards in 2022 at the ILSO Convention
- F. Retained and submitted materials for the Archives
- G. Offered PD credits to participants for qualifying online/in person workshops
- H. Presented a Zentangle workshop at the ILSO Convention 2022
- I. Maintained and updated the WIA scrapbook/album
- J. Updated WIA Handbook
- K. Presented a music project WIA sponsored with the Springfield Public School District # 186
- L. Featured art projects and Zoom sessions on the DKG-ILSOWIACAR Facebook page
- M. Presented Zentangle workshops via Zoom throughout the year
- N. Provided virtual opportunity to show off creations for CAR 2022 on Facebook page DKG-ILSOWIACAR

### III. Recommendations

- A. Continue to encourage member participation in the CAR
- B. Hold the 43rd CAR at Allerton Park, Monticello, IL June 21 - 23, 2022 or virtually if necessary due to Covid-19 restrictions

- C. Continue to encourage chapter support of the M. Josephine O'Neil Arts Award through contributions, participation in the Art Mart and support of award applicants
- D. Continue seeking information concerning the M. Josephine O'Neil Arts Award recipients
- E. Continue to collect, organize and submit materials to the Archives
- F. Maintain the WIA scrapbook/album and handbook to include new materials
- G. Continue to provide opportunities for professional development
- H. Continue to maintain and update the DKG-ILSOWIACAR Facebook page
- I. Continue to promote the Arts in the schools

**Christine Scheffel**, Committee Chair, Gamma Epsilon, East Alton

***Committee Members:***

Barb Baumann, Alpha Beta, Minonk

Betty Carbol, Alpha Nu, Lake Forest

Athena Columbus, Alpha Nu, Niles

Sue Dion, Alpha Lambda, East Peoria

Mary Hayes, Xi, Champaign

Melinda Hogan, Upsilon, Buckingham

Susan Kaye, Beta Tau, Northbrook

Dr. Debbie LeBlanc, EP & M Chair, Beta Phi, Baton Rouge, LA

Carol Link, Alpha Phi, Arenzville

Linda McDonnell, Alpha Eta, Granite City

Dr. Joan Róg, ILSO State President, Ex-Officio, Beta Alpha, Chicago

Rebecca Stewart, Alpha, Sycamore

Trudy Wille, Beta Rho, Steger

Mary Wrobel, Music Committee Chair, Gamma Gamma, Bartlett

## # 27 LAMBDA STATE FOUNDATION FOR EDUCATIONAL STUDIES, INC.

### I. *Goals Established*

- A. Award stipends twice annually in May and November
- B. Encourage members, chapters and coordinating councils of the state organization to apply for stipends electronically
- C. Maintain Foundation records and documents
- D. Encourage members and chapters to contribute to the Foundation in order to award stipends
- E. Monitor the Foundation investments and determine the availability of funds during each award period. Establish an Investment Policy to give guidance to the treasurer, Board, and investment consultant
- F. Provide news release as requested for chapters to use as they determine. Promote awards on social media.
- G. Award stipends to members and chapters.

### II. *Implementation of Goals*

- A. Met on Zoom on May 10, May 19, June 16, August 3, and November 10, 2021, to review stipend applications, prepare the budget, update forms, and review goals
- B. Encouraged members, chapters, and coordinating councils of the state organization to apply for stipends electronically
- C. Reviewed and updated all documents on the Delta Kappa Gamma Illinois State Organization (DKG ILSO) Website for applicants to download, complete and submit
- D. Encouraged members and chapters to contribute to the Foundation funds
- E. Monitored the Foundation investments and prepared an Investment Policy for use by the treasurer and the Investment Consultant
- F. Provided notification of results to the chapter president of the stipend application.
- G. Awarded stipends to members and chapters as follows:

#### May 1, 2021 deadline

- Beta Beta (Arleta Bazile) **Future Scientists and Doctors** \$1340
- Beta Beta (Mary Usher) **Gifts from the Heart** \$585-Money Returned, Could not Complete due to COVID-19 pandemic
- Pi (Mary Stayner) **It's All About Books, 2021** \$1860
- Omicron (Teresa Cameron) **Our Character Counts** \$1400
- Beta Phi (Kay Burton/Cathy Roberts) **Book Angels 2021** \$1000
- Beta Beta (Ayana Hartzol) **Life Coach Certification** \$995
- Beta Delta (Tammy Liefer) **Hands-On Science** \$980
- Beta Eta (Diane Peach) **Building Home Libraries** \$3500
- Gamma Eta (Lois Mueller) **Sunshine Outreach** \$200-Unused portion of funds returned

Note: Due to the pandemic, some of the above funds were returned to the Foundation and some projects were rescheduled. Regardless, these members and chapters were awarded funds for their proposed projects, and are, therefore, listed as awarded.

#### November 1, 2021, deadline

- Eta (Dr. Felisha Parsons) **Armor Down Girls** \$2000
- Alpha Phi (Deborah Bicknell) **Raise A Reader** \$1000
- Nu (Roberta Koscielski) **Make Art Your Superpower!** \$2100
- Beta Pi (Julie Bauer) **Bringing Art to the Classrooms and Classrooms to Art** \$1820
- Gamma Eta (Rakhi Mistry) **Yoga for Change Workshop: Let Yoga Take the Worry Away** \$2185
- Alpha Lambda (Sue Dion/Marj Oesch) **Art for Starke!** \$3045
- Mu (Julie Bustard) **That Looks Like Me! Book Drive** \$900

### III. Recommendations

- A. Continue to encourage contributions to the Foundation for stipend disbursement
- B. Encourage members, chapters, and coordinating councils to submit applications by May 1 or November 1 of each year
- C. Encourage the members to check the website for date and form changes
- D. Encourage the members to thoroughly read the *Guidelines for Stipends*, the *Information for Applicants* and the *Application* itself on the state website before submitting an application
- E. Continue to meet in May and November to conduct Foundation business and select stipend applicants
- F. Continue to work with the treasurer to monitor investments for maximum return
- G. Review the Investment Policy annually and modify as needed
- H. Review the Rubric for the Lambda State Foundation for Educational Studies, Inc. Application

Cheryl Milewski, Xi, Champaign, Chair, 2025

#### ***Committee Members***

Kay Mason, Beta Pi, Latham, Vice Chair, 2023

Karen Parks, Alpha Theta, Wonder Lake, Secretary, 2023

Paula Freepartner, Omicron, Seneca, Vice Chair, 2025

Vicki Smith, Gamma Phi, Princeton, Treasurer

Beverley Johns, Alpha Phi, Jacksonville, Immediate Past President

Dr. Joan Róg, Beta Alpha, Chicago, President

